

「Edital」



Centro de Estudos Sociais
Universidade de Coimbra

ces.uc.pt

- i) Support the execution of the project scientific tasks foreseen in the project application, namely: literature review and documentary research;
- ii) Assistance to the construction of databases and conduction, transcription and analysis of interviews;
- iii) Assistance with the development of scientific and dissemination activities;
- iv) Assistance in supporting the research team with coordination tasks, such as team meetings and the preparation of working documents.

d. Applicable Legislation and Regulations:

Portuguese Law nº 40/2004, of 18 August (Scientific Research Fellow Statute) and following amendments; FCT's (National Agency for Science and Technology) Regulations for Advanced Training and Qualification of Human Resources, and Regulations for Fellowships at the Centre for Social Studies.

e. Work place:

The tasks will be performed at the Centre for Social Studies facilities or in other locations when necessary for the good implementation of the work plan, under the scientific supervision of the Principal Investigator.

f. Duration of the fellowship contract:

The fellowship will last **8** months, starting on February 1st, 2025.

g. Application dates:

From December 13, 2024 to January 3, 2025.

h. Application process:

Applications must include:

- a) a letter of intent/motivation in English with the call reference (CES/17/2024-BI-Women4Digital), e-mail and phone number;
- b) detailed Curriculum Vitae;
- c) copies of degree certificates (note: candidates must meet the eligibility conditions and the requirements indicated in point k.);
- d) copy of the enrolment in the PhD in the academic year 2024/2025 or copy of the enrolment in a non-academic degree, but integrated in the pedagogical project of a higher education institution (note: candidates must meet the eligibility conditions indicated in point k.);
- e) other relevant documents for eligibility purposes.

Applications should be sent by email to concursos@ces.uc.pt until the final deadline, and will be valid only after a reading receipt is sent. Applications must include a clear indication of the reference of this call (CES/17/2024-BI-Women4Digital).

SKILLS/ QUALIFICAÇÕES

i. Preferred selection criteria and their weighing:

1. Motivation letter (20%);
2. Previous research experience in projects and academic track record, in the field of gender issues and knowledge of the public policy framework and current legislation in Portugal (30%);
3. Documented training in qualitative and quantitative research methodologies, with practical experience in using data analysis softwares, such as MAXQDA (20%);
4. Excellent communication skills, including both written expression and public presentations, in Portuguese and English (20%);
5. Teamwork skills, initiative and autonomy (10%).

The jury reserves the right not to select any candidate.

BENEFITS/CONDIÇÕES

j. Monthly Allowance

The monthly stipend is 1.259,64 euros according with the Regulations for Fellowships at the Centre for Social Studies and at FCT (https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf). The payment of the Voluntary Social Insurance and the Personal Accident Insurance adds up to this amount.

ELIGIBILITY CRITERIA/ELEGIBILIDADE DAS CANDIDATURAS

k. Mandatory requirements

1. Be a doctoral student or have a master's degree and be enrolled in a course that does not confer an academic degree but is part of the educational project of a higher education institution (see associated conditions in a);
2. Hold a bachelor's or master's degree in the area of Social Sciences and/or Humanities (see associated conditions in b);
 - a) Applicants must provide proof of enrolment in a doctoral or non-academic degree course, in the current academic year. If at the time of application, the applicant does not have a valid document proving their enrolment, they must send a declaration of honour in which they state to undertake the enrolment within a maximum period of 30 days after the communication of the results, under penalty of not contracting the scholarship;
 - b) Applicants with an academic degree and diploma issued by a foreign Higher Education Institution must present proof of recognition of the academic degree by the Portuguese Higher Education

System, (law DL66/2018). Any candidate without the recognition of the degree(s) will be admitted to the competition, but during the evaluation process the selection panel cannot:

- i) recognize the candidate's grades and assess according to the possession of such grades;
- ii) give equivalence to, or validate, the grade of her/his degree;
- iii) use that note or its conversion as an evaluation parameter.

In case of selection, the fellowship contract can only be signed after the recognition of the academic degree by the Portuguese authorities, under the terms of the Law-decree n.º 66/2018, August 16. The selected candidate must deliver the recognition of the degree within 30 days after the communication of the results. After the 30 days, the jury may decide to 1. either extend the deadline for the candidate to prove the recognition; 2. assign the fellowship to the second place; 3. or not award the fellowship.

SELECTION PROCESS/PROCESSO DE SELEÇÃO

I. Selection process

Applicants will be selected based on their curricular evaluation. In case of equivalent curricular evaluations, the best-positioned applicants should be short-listed for an interview, meant to assess the applicant's potential in integrating the project's scientific dynamic and his/her motivation in pursuing studies related to the project's thematic areas. Each of the two methods of selection applied will have a rating of 50% in the final classification.

m. Selection panel:

- Rosa Monteiro (President)
- Margarida Vasconcelos (Permanent member)
- Fernando Fontes (Permanent member)
- Tatiana Moura (Substitute member)
- Luís Moura Ramos (Substitute member)

n. Communication of Results:

All candidates will receive the results by email. The meeting minutes of the selection panel will become available publicly. After the communication of results, applicants have 10 working days to present a redress to the evaluation and the result by email.

ADDITIONAL COMMENTS/INFORMAÇÃO ADICIONAL

Equality of opportunities:

CES abides by the national law that regulates the prevention, prohibition and fighting against discrimination on the grounds of racial and ethnic identity, colour, nationality, family background, and territory of origin (Law nº 93/2017, 23 August).

「Edital」



Centro de Estudos Sociais
Universidade de Coimbra

ces.uc.pt

Data protection:

By submitting your application, you are agreeing with the use of your personal data by CES administrative services for the sole purpose of the current call, namely to be contacted directly by CES services and allow the communication of results as in point n. of this call. CES abides by the principles of GDPR.

Contact/Contacto:

Centro de Estudos Sociais
Colégio S. Jerónimo, Apartado 3087
3000-995 Coimbra, Portugal
concursos@ces.uc.pt